

*Minutes approved on 4-11-14
Charles Klueber Clerk,*

**Town of Wareham
Capital Planning Committee
54 Marion Road Wareham Ma. 02571
508-291-3100 - fax 508-291-3116**

Committee Members:

**Derek Sullivan - Town Administrator
David Heard - Finance Committee
Charles Klueber - Planning Board / Clerk
Vacant - at large Member
Sandra Slavin - at large Member
James Giberti - Chair / at large Member
Judy Lauzon - Town Accountant
Alan Slavin - Selectman Liaison**

Capital Planning Committee Meeting Minutes 03/07/2014

**Present: J. Giberti, C. Klueber, S. Slavin, D. Sullivan
Absent: D. Heard, J. Lauzon
Guests: D. Menard**

Meeting called to order @ 09:05 A.M. by J. Giberti

Minutes of meeting of 02/28/2014 given to members present. Motion by S. Slavin to approve minutes of 02/28/2014. 2nd. J. Giberti VOTE: 3-0-1 Motion Passed

Committee members discussed (proposed) Cemetary Project with D. Menard. He explained his project. He explained that he was proposing repairs to Roof, Doors, Windows @ Electrical Repairs at building @ Center Cemetary. Costs approx. \$90,000. and monies coming from sales of cemetary lots account. D. Sullivan explained he was putting this Article at Special T.M. so funding would be available for project to begin. S. Slavin to adjust our 5 Yr. Plan to show project in FY-15 (not FY-16) and give this project a "priority 2"

Committee discussed proposed "Energy Conservation Project" for Town Buildings. D. Sullivan explained the costs and the Committee agreed to having \$100,000. provided for project and to let the Town Administrator decide on building priorities & use. D. Sullivan explained that "cost projections" for school buildings are prohibitive @ this time.

Committee members discussed the Parker Mills Dam, and its condition & ownership, with D. Menard. He explained ownership was split between the Town & Makepeace Co. Town about 63% & Makepeace about 37%. A complete "title search" has not been completed. D. Sullivan will speak with the "Chair" of the C.P.C. Committee regarding this title search project.

Town Administrator Sullivan explained, to committee, that the "High School Roof Replacement" projected costs have risen and that the new "projected cost" is 2.4 M.

Committee members discussed motor pool suggestion that was given to T.A. D. Sullivan noted that Town presently has a motor pool at Town Hall and that presently Departments do share some vehicle use.

Committee discussed the present Town policy to digitize documents and reminded T.A. Sullivan and D. Menard of this important policy. Members agreed that this project should be started and supported.

Motion to adjourn @ 10:07 A.M. by C. Klueber 2nd. S. Slavin VOTE: 4-0-0
Motion Passed.

